

2023 Local CCHD Grant Guidelines and Application



Office of Social Concerns & Advocacy

CCHD Program
Catholic Charities Diocese of Charlotte
1123 South Church Street
Charlotte, NC 28203-4003

Contact:

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**Please direct any
questions about this
application using phone
or email contact
information above.**

Thank you.

Thank you for your interest in applying for a Catholic Campaign for Human Development (CCHD) Local Grant. Initiated in 1970, CCHD is a domestic anti-poverty program of the Catholic Church in the USA sponsored by the U.S. Catholic Bishops. It is one of the nation's largest funders of self-help, community-based projects. With funds raised through a national collection held in Catholic parishes in November, grants are awarded through a National CCHD grant program and a Local (diocesan-based) CCHD grant program. Local CCHD grants of up to \$5,000 are awarded each May to 501c3 organizations based within the geographic boundaries of the Diocese of Charlotte for projects in the Diocese of Charlotte. The CCHD Advisory Committee reviews applications based on the following criteria:

- 1) extent of involvement of community in project development and organization;
- 2) extent to which root causes of poverty are addressed;
- 3) extent to which the people benefiting from the project are involved in the planning and the decision-making phases of the project;
- 4) extent to which grant funds will impact full organization annual budget;
- 5) extent to which applicants reflect geographic spread of Diocese of Charlotte;
- 6) extent to which local Catholic entity knows and supports applicant's work.

In addition to the review of applicants according to the above stated criteria, all organizations receiving a CCHD grant must operate in full conformity with Catholic social and moral teachings (see paragraph below and page 2 of this document).

Applicant organizations and projects for which funding is sought must operate in accord with Catholic Social Teaching, summarized on page 2 of this document. In keeping with its mission and place as a program of Catholic Charities Diocese of Charlotte (CCDOC) and the U.S. Catholic Bishops, the Local CCHD Program seeks to ensure that grant funds are not used in ways that are contrary to the social and moral teaching of the Catholic Church and that entities obtaining such funds do not operate in ways that are contrary to the social and moral teaching of the Catholic Church. Organizations that promote or participate in activities contrary to Catholic Teaching or work against the USCCB's priorities to defend the life and dignity of all human persons, to strengthen family life and the institution of marriage, and to nurture diversity are not eligible for CCHD grant funding.

Additional Grant Award Determination Guidelines:

- a) Grants from new applicants and for new programs/projects will be given preference.
- b) Local CCHD grant applicants will be evaluated, in part, through a site visit.
- c) Applications from entities for a 2nd year of funding will be considered, but review of such applications may receive a lower priority. Only one CCHD grant per entity will be given in a year, and Local CCHD grant funding may not exceed two consecutive years.
- d) Applicants which received a Diocese of Charlotte Foundation grant in 2022 or a CRS Rice Bowl Grant in 2022 must apply for a different project to be considered for 2023 CCHD funding.
- e) CCHD Local Grants support: 1) non-profits sponsored by the Diocese of Charlotte, and 2) non-profits not sponsored by the Diocesan of Charlotte. In keeping with the goal of empowering a broad spectrum of local community efforts to address poverty in a variety of ways, entities from non-diocesan sponsored entities will receive at least 50% of total funds awarded. Non-diocesan entity grant recipients must have some partnering connection to diocesan entities (e.g., board of director participation, other volunteer participation, fundraiser participation). This relationship is demonstrated through a letter of endorsement from the partnering Diocese of Charlotte entity (please see Page 4, Section F, for more details).
- f) The stated distribution goals above assume sufficient applications are received from non-diocesan entities. Final funding decisions will depend on the number of grants received, types of entities applying, total funds available for distribution, and application reviews.

The Church's social teaching is a rich treasure of wisdom about building a just society and living lives of holiness amidst the challenges of modern society. Modern Catholic social teaching has been articulated through a tradition of papal, conciliar, and episcopal documents. The depth and richness of this tradition can be understood best through a direct reading of these documents. In these brief reflections, we wish to highlight several of the key themes that are at the heart of our Catholic social tradition.

LIFE AND DIGNITY OF THE HUMAN PERSON

The Catholic Church proclaims that human life is sacred and that the dignity of the human person is the foundation of a moral vision for society. This belief is the foundation of all the principles of our social teaching. In our society, human life is under direct attack from abortion and euthanasia. Human life is threatened by cloning, embryonic stem cell research, and the use of the death penalty. The intentional targeting of civilians in war or terrorist attacks is always wrong. Catholic teaching calls on us to work to avoid war. Nations must protect the right to life by finding effective ways to prevent conflicts and resolve them by peaceful means. We believe that every person is precious, that people are more important than things, and that the measure of every institution is whether it threatens or enhances the life and dignity of the human person.

CALL TO FAMILY, COMMUNITY, AND PARTICIPATION

The person is not only sacred but also social. How we organize our society—in economics and politics, in law and policy—directly affects human dignity and the capacity of individuals to grow in community. Marriage and family are the central social institutions that must be supported and strengthened, not undermined. We believe people have a right and a duty to participate in society, seeking together the common good and well-being of all, especially the poor and vulnerable.

RIGHTS AND RESPONSIBILITIES

The Catholic tradition teaches that human dignity can be protected and a healthy community can be achieved only if human rights are protected and responsibilities are met. Therefore, every person has a fundamental right to live and a right to those things required for human decency. Corresponding to these rights are duties and responsibilities—to one another, to our families, and to the larger society.

OPTION FOR THE POOR AND VULNERABLE

A basic moral test is how our most vulnerable members are faring. In a society marred by deepening divisions between rich and poor, our tradition recalls the story of the Last Judgment (Mt. 25:31-46) and instructs us to put the needs of the poor and vulnerable first.

THE DIGNITY OF WORK AND THE RIGHTS OF WORKERS

The economy must serve people, not the other way around. Work is more than a way to make a living; it is a form of continuing participation in God's creation. If the dignity of work is to be protected, then the basic rights of workers must be respected—the right to productive work, to decent and fair wages, to organize and join unions, to private property, and to economic initiative.

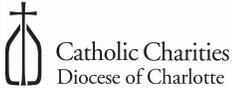
SOLIDARITY

We are one human family whatever our national, racial, ethnic, economic, and ideological differences. We are our brothers' and sisters' keepers, wherever they may be. Loving our neighbor has global dimensions in a shrinking world. At the core of solidarity is the pursuit of justice and peace. Pope Paul VI taught that "if you want peace, work for justice."¹ The Gospel calls us to be peacemakers. Our love for all our sisters and brothers demands that we promote peace in a world surrounded by violence and conflict.

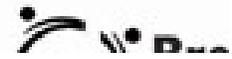
CARE FOR GOD'S CREATION

We show our respect for the Creator by our stewardship of creation. Care for the earth is not just an Earth Day slogan, it is a requirement of our faith. We are called to protect people and the planet, living our faith in relationship with all God's creation. This environmental challenge has fundamental moral and ethical dimensions that cannot be ignored.

¹ Paul VI, *For the Celebration of the Day of Peace* (Rome: January 1, 1972).



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 Catholic Charities Diocese of Charlotte
 1123 South Church Street, Charlotte, NC 28203
 704-370-3225 www.ccdoc.org/cchdcrs



2023 Local Catholic Campaign for Human Development GRANT APPLICATION (up to \$5,000)
 This application is available in WORD format at www.ccdoc.org/cchdcrs.

Information on Organization Submitting Proposal

CONTACT PERSON for Project

Agency Name _____

Name _____

Agency Address _____

Address _____

Phone _____

Phone _____

Website _____

E-mail _____

Signature & Date of Exec. Director _____

Signature & Date of Contact Person _____

1. Is this organization a 501c3 subsidiary of a larger governing organization? **Yes** _____ **No** _____
 If "Yes", please provide the name of the organization and describe the relationship: _____

2. Name of Project _____

3. Amount requested from CCHD for project: \$ _____ Total project budget: \$ _____

4. Did your organization receive funding from CCHD in 2022? **Yes** _____ **No** _____

If "Yes", provide name of project, and amount received. _____ \$ _____

(Please note...it is the applicant's responsibility to ensure a written evaluation for usage of 2022 Local CCHD grant funding has been received by Catholic Charities Diocese of Charlotte for grants that were awarded in 2022. Applicants previously funded in 2022 should confirm receipt of evaluation or resubmit prior 2022 year grant evaluation along with new application).

5. Please confirm, by circling "Yes," organizational status as a non-profit registered in North Carolina. **Yes** _____ Employer Identification Number (Federal Tax ID #) _____

6. **PLEASE write Yes or No and initial.** Do all the activities of your organization and the proposed project comply with the principles of Catholic moral and social teachings as presented on **pages 1 and 2?** _____

7. Please tell us how you learned about this grant: _____

Complete applications (comprised of 7 pages total) must be emailed by the end of day on Fri., March 3, 2023. Applications received after March 3 will not be reviewed. Please email the 7 page application, scanned as a PDF document, to: jtpurello@ccdoc.org.

A complete PDF application consists of completed pages 3 and 4 (with all lines filled in), a 1 page agency budget (Section D), a 1 page typed list of board members (Section E), a 1 page typed letter of endorsement from head of partnering Catholic entity (Section F), and a 2 page total typed response to the eight questions in Section G. 1-8. **Please do not send** supplemental items (e.g., brochures), which can be provided during the site visit. **Please note** - Faxed, mailed, & hand-delivered applications will not be accepted. Applications received by the deadline will receive an email acknowledgement by Wednesday, March 8, 2023.

Please provide budget information below in **A – C**, and typed responses to **D – G** below as directed.

I. Project Budget information for the fiscal period: _____ 2023 to _____ 2024

	Total Project Budget	How CCHD \$ will be spent
A. Salaries and benefits (indicate positions)		
1. _____	\$ _____	\$ _____
2. _____	_____	_____
B. Other Project Expenses (please specify)		
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
TOTALS	\$ _____	\$ _____

C. Below please list other grant resources for this project - Received, Pending Notification, or for which your organization Plans to Apply - that would be used from 6/1/23 through 6/1/24. Please indicate if your organization received another Diocese of Charlotte grant in 2022 (e.g., Diocesan Foundation Grant, CRS Rice Bowl Mini Grant).

Source	Status*	Amount
_____	_____	\$ _____
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL OTHER PROJECT RESOURCES		\$ _____

*Status (please indicate): R = Received, PN = Pending Notification, or PAF = Plan to Apply For.

D. Provide a **no more than 1 typed-page summary copy of organization's annual budget** (e.g., a one page long Annual Report financial summary will meet this requirement).

E. Provide a **no more than 1 typed-page list of names & affiliations** of the organization's board of directors.

F. Non-diocesan non-profits must provide a **no more than 1 typed-page letter of endorsement** from an authorized leader of a Diocese of Charlotte entity (e.g., parish pastor/deacon, head of religious community, school principal).

G. On **no more than 2 typed-pages total**, provide the information requested in G. 1 – 8 below:

Organization Information - Provide answers for all three questions:

1. What is the mission of the organization applying for the grant?
2. What is the number of full and/or part-time personnel?
3. What is the estimated number of volunteers?

Project Information - Provide answers for all five questions:

4. On what problem(s) will the project focus and how will the project help resolve the problem(s)?
5. Who are the main organization staff members involved with the project?
6. Who is the target group (i.e. main beneficiaries of the grant who are disadvantaged in some way)?
7. What are the goals and measurable outcomes of the project?
8. How will the target group be involved in the decision-making for the project at the time of implementation and during the ongoing management of the project?